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|  | <b>FMCA POLICIES AND PROCEDURES</b>        | INDEX NO.<br><b>3003</b> | APPROVAL LEVEL<br><b>EB</b> |
|   | SUBJECT<br><b>Setting Area Rally Dates</b> | EFFECTIVE<br><b>5/16</b> | SUPERSEDES<br><b>10/15</b>  |
|   | SPECIAL DISTRIBUTION                       |                          |                             |

**POLICY**

That all regional or area rally dates shall be coordinated with the national office. The purpose of this coordination and approval process will be to minimize the necessity for volunteers to coordinate more than one major event in a short expanse of time as well as to facilitate RV show schedule needs of commercial members.

**PROCEDURES**

1. Area Vice Presidents shall contact the national office to ascertain if suggested regional or area rally dates will conflict with international conventions or large RV shows.
2. Area Vice Presidents shall consult with each other before establishing area rally dates. Every effort should be made to avoid scheduling area rallies within 10 days of other area rallies.
3. Rallies shall not be scheduled when they conflict with international conventions nor within thirty days prior to an international convention.
4. When an area rally would be held within thirty days or less of an international convention or a large RV show in which family or commercial members would be involved, planners should take the following options into consideration:
  - A. The area should not hold an area rally for the year, or
  - B. The area rally dates should be changed so as not to conflict with the RV show or convention in question, or
  - C. The area vice president in the affected area shall consult with the Chief Executive Officer (CEO) for advice as to whether such a rally should be held.
  - D. Requests for exceptions to the 30-day restriction (international conventions) or 10-day restriction (area rallies) shall be approved by the Executive Board.
5. If the International Area Organization (INTO) hosts a rally, it shall be rotated among FMCA's geographical areas, and can only be held in the same geographical area once every three years. The International Area National Vice President, before entering into a contract for his/her rally, must receive permission in writing from the Area National Vice President in the area in which they are planning the event site, location, and date approved by the Executive Board.